



# Platform Manual

## 1. Introduction

**platform.onntrack.nl** offers comprehensive GPS tracking and device management capabilities. It supports users worldwide in 30 languages and offers features such as real-time tracking, reporting and advanced device management. This guide is intended to get you started and clearly describe all the key features of the platform.

## 2. Login and logout

To access [platform.onntrack.co.uk](https://platform.onntrack.co.uk), you need an account. You can create this account yourself via the Onntrack PRO app or have it created by our customer service.

### Recover password

Forgot your password? Then follow the steps below:

1. Go to the login page.
2. Click on 'Forgot password'.
3. Follow the instructions.

Has your account been created by our customer service team? If so, please contact us for assistance in recovering your password.

### Logging out

You can easily unsubscribe yourself by clicking on the drop-down menu at the top right of the platform and choosing 'Logout'.

## 3. My Profile

To customise your profile settings, click on the top-right dropdown and choose Settings. In the My Profile section, you can manage your manage your personal data and adjust system settings.

You can configure the following fields:

- Time zone
- Account name
- Phone number
- Email address
- Google key (please do not change it)
- Default map
- Home page

### **Time zone management:**

All time data is stored in the database we recommend always setting a time zone to ensure all times are displayed correctly and match your local time.

### **Change password**

If you are not satisfied with your current password, you can change the change the password. This option is available from the Change password in your profile settings.

## 4. Monitor overview

The Monitor feature helps users quickly locate devices, view their status and location on the map, and track their movements. Users can display one or several devices at a time. Besides location information, users can retrieve alert notifications and select a device to play its route.

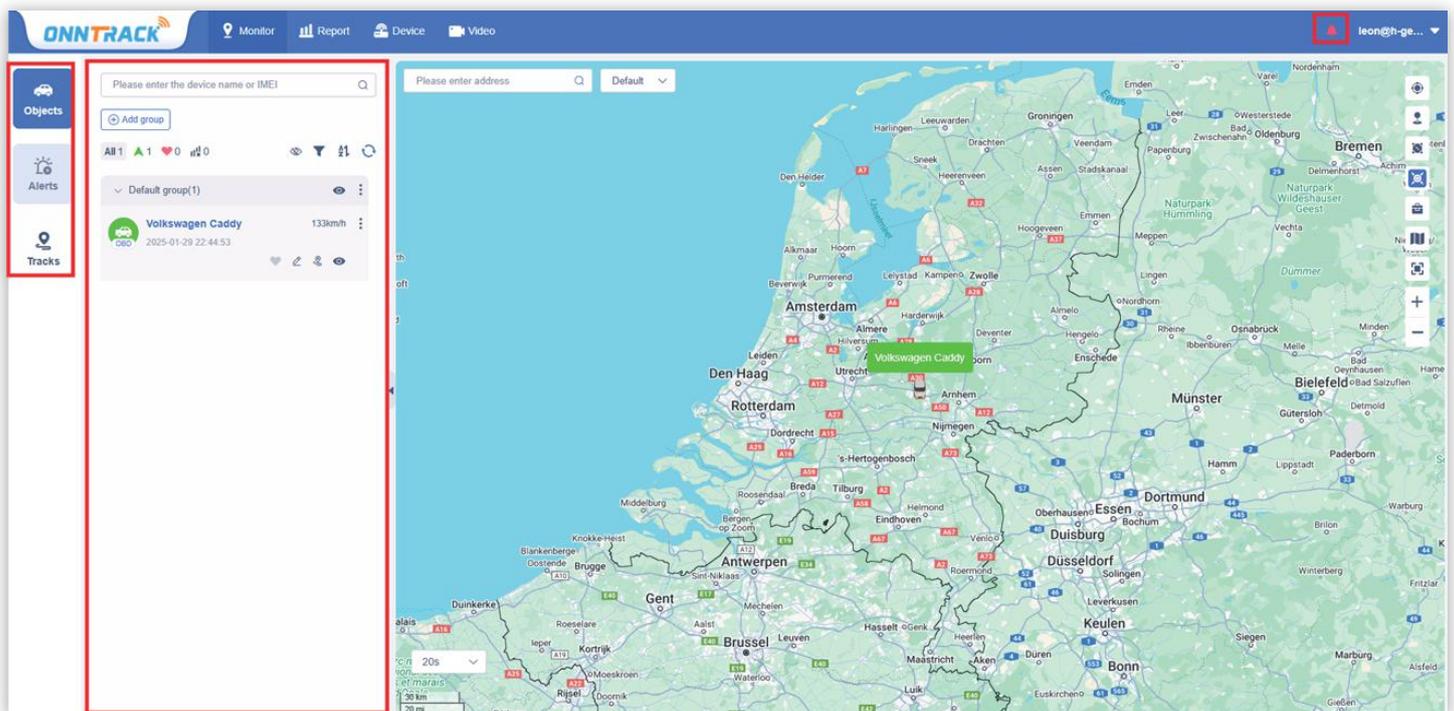
There are several ways to locate a device:

- Browse the device list
- Search by device name or IMEI
- Group devices or add them to favourites for easy tracking

### Key sections in Monitor:

- Account Tree: show sub-accounts and created groups
- Objects: Track devices live and view their status
- Alerts: Receive alerts  
(Also found in the top right when you click on the bell icon)
- Tracks: View the history of routes driven

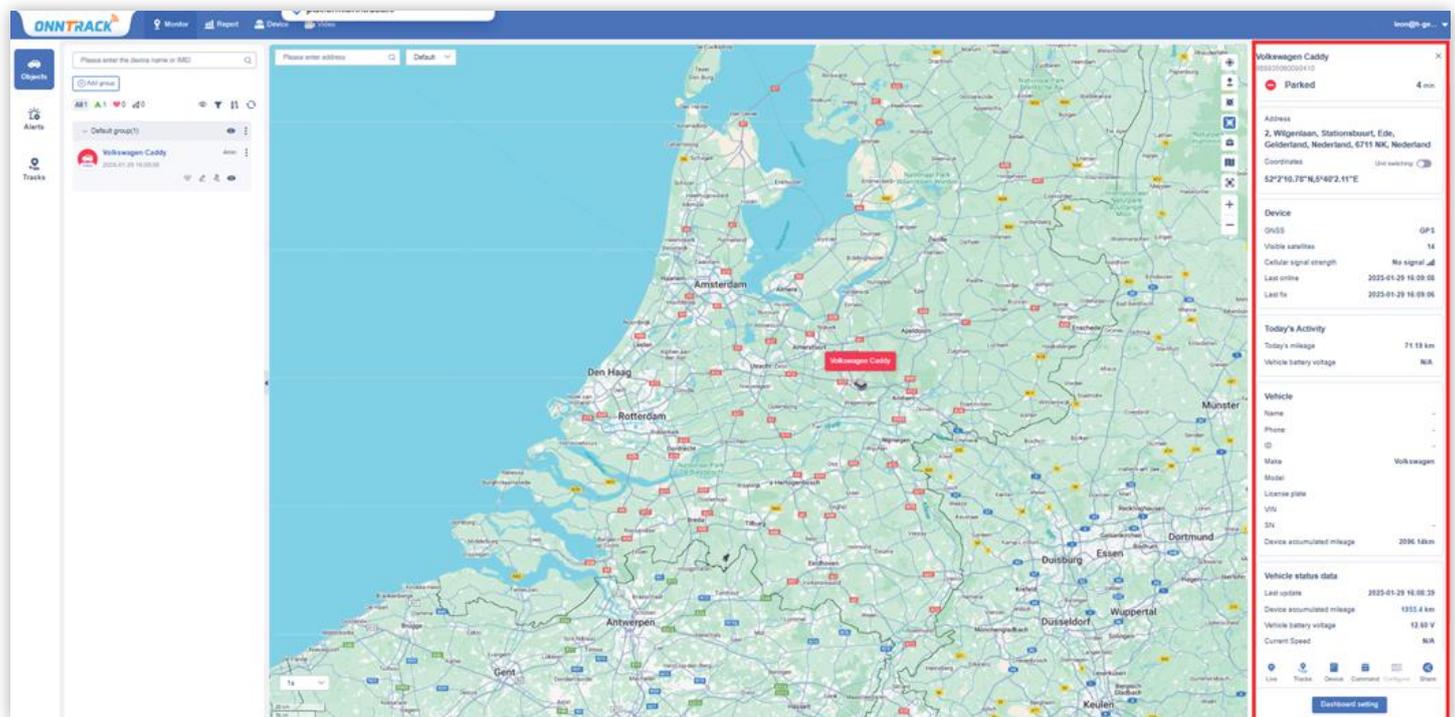
The Account Tree shows the relationship between the current account, sub-accounts and groups. It is located to the left of each account and group and can be expanded.



## 4.1 Dashboard

### Dashboard view:

The dashboard displays detailed device information, such as status, location, vehicle data, alerts and activity time of the tracker. You can also view sensor data, such as external voltage (only available for built-in and OBD versions)



### Device and vehicle information:

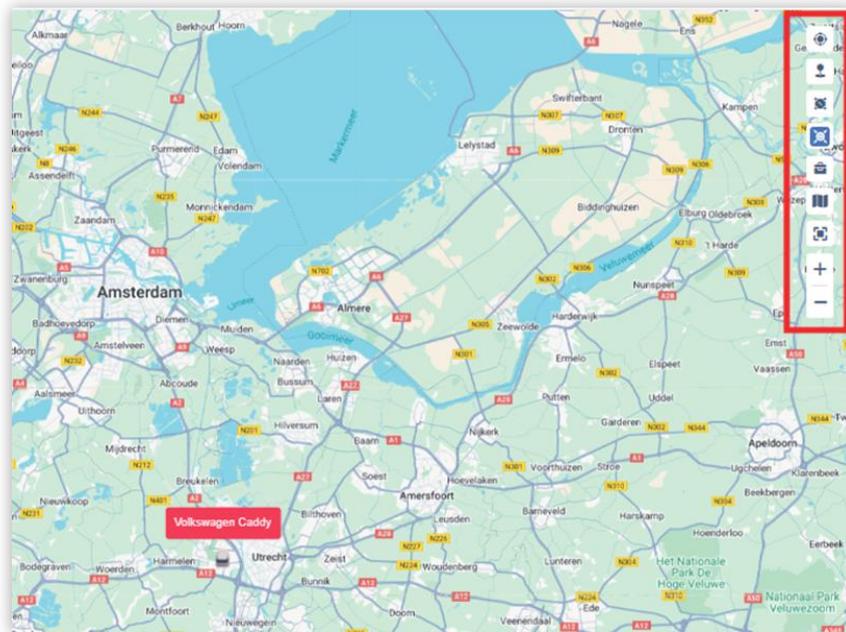
- **Basic information:** Device name, IMEI, status, duration, and speed (if the device is in motion).
- **Position information:** Location, latitude and longitude, and accuracy of position (multiple accuracy options available).
- **Device data:** Position mode, number of satellites, signal strength, memory card status, last start time and location.
- **Today's activities:** number of kilometres driven, remaining fuel, external voltage, internal battery status.
- **Vehicle information:** Last update, instrument gauge reading, kilometres driven, kilometres, fuel level, coolant temperature, external voltage, speed and alerts.

## Dashboard Settings:

Dashboard Settings allows you to select additional options to display on the main page under (Vehicle Status Data). Note that some options only work if they are connected or configured

### 4.2 Features

The map provides several features to improve the display of device locations and other business processes:

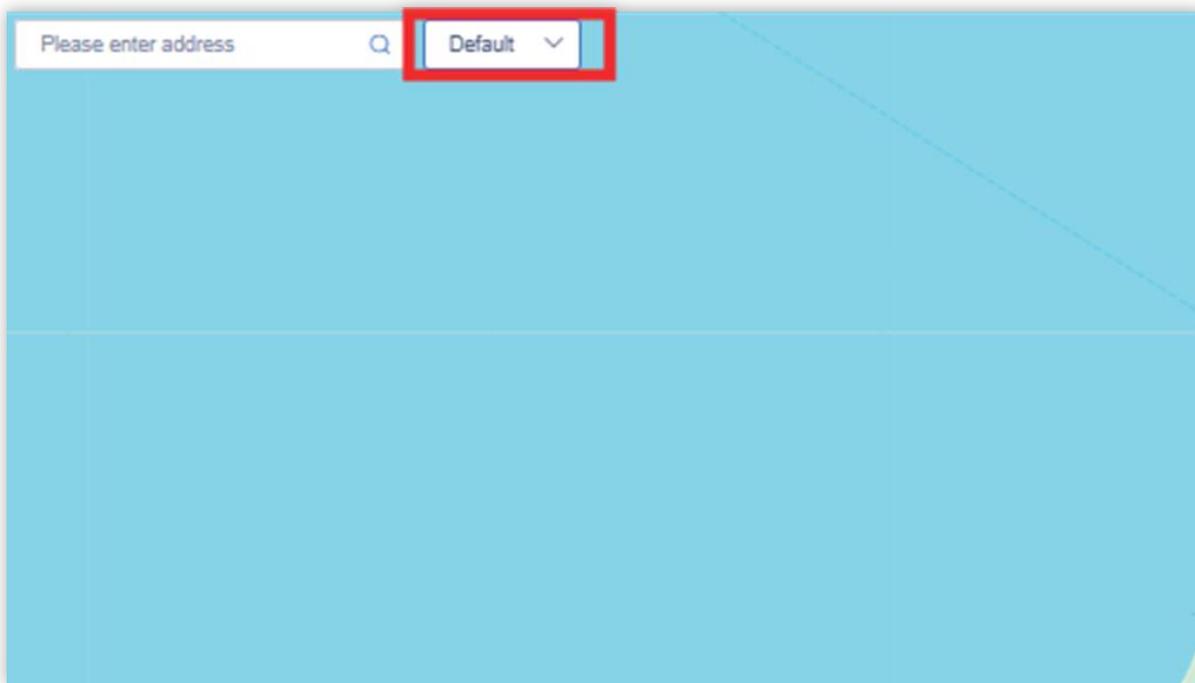


- **Fence (Geofence):** Add, modify or delete a geofence, or link a device to a geofence.
- **POI (Points of Interest):** Add, modify or delete POIs, or link a device to a POI.
- **Area Search:** Search for vehicles within a specific area on the map.
- **Aggregation function:** Group vehicles that are close together for easier viewing.
- **Tools:** The toolbox includes street view, traffic information and measuring tools.
- **Switch map:** Select a different map type.
- **Full screen:** Click to open the full screen. Press ESC to exit full screen.
- **Zoom in and out:** Zoom in and out on the map by clicking '+' or '-'.

### 4.3 Device Map view

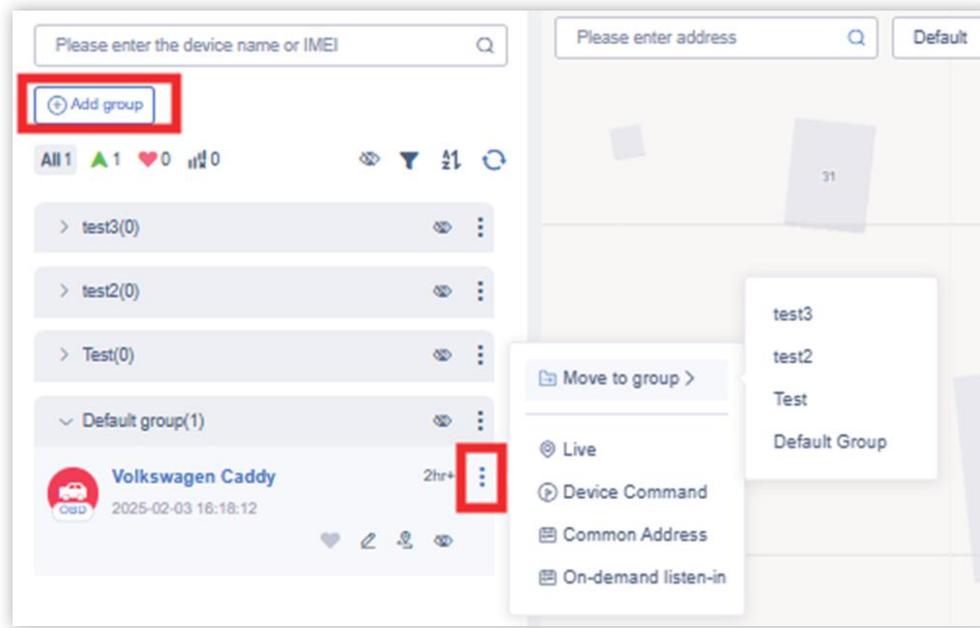
A new setting has been added for the Bubble Display in the top-left corner of the map on the Monitor page. Users can choose how devices are displayed on the map:

- **Default:** Displays both the name and status of the device in the bubble.
- **Show Status Only:** Displays only the colour of the bubble to indicate the status of the device, without the name of the device.
- **Hide Status and Name:** Hides both the status and name of the device in the bubble.



## 4.4 Manage groups

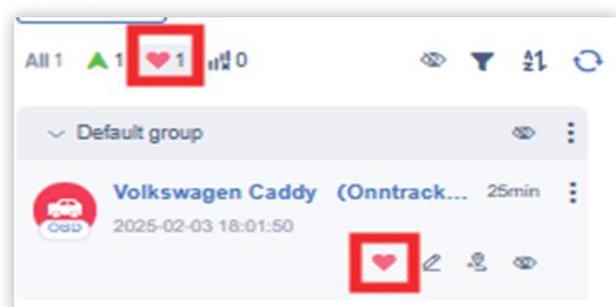
Click the 'New Group' button at the top of the device list to add a new group name. After the group is added, you can edit it, place the group at the top (this option can be removed) and remove the group at the top. This helps distinguish between the blue symbols and regular groups, both of which are visible in the top-right corner of the group name.



To add or move a tracker to a group, click the three dots next to the tracker you want to move. Select the desired group you want to move the tracker to. The tracker is then placed in the selected group.

## 4.5 Additional tracking method

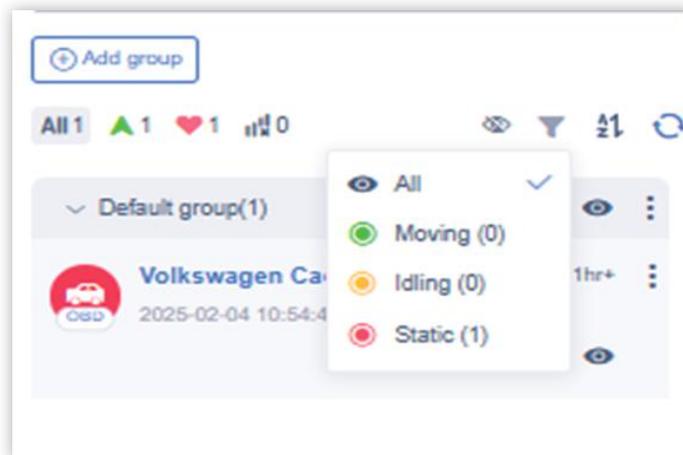
Click the heart icon next to a device to track it. The heart icon turns red when the device is being tracked. To stop tracking, click the heart icon again. Tracked devices are displayed in the Attention list. Devices that the current account is following, do not appear here, but devices that are followed by a subaccount do. The name of the subaccount is displayed after the device name.



## 4.6 Device status

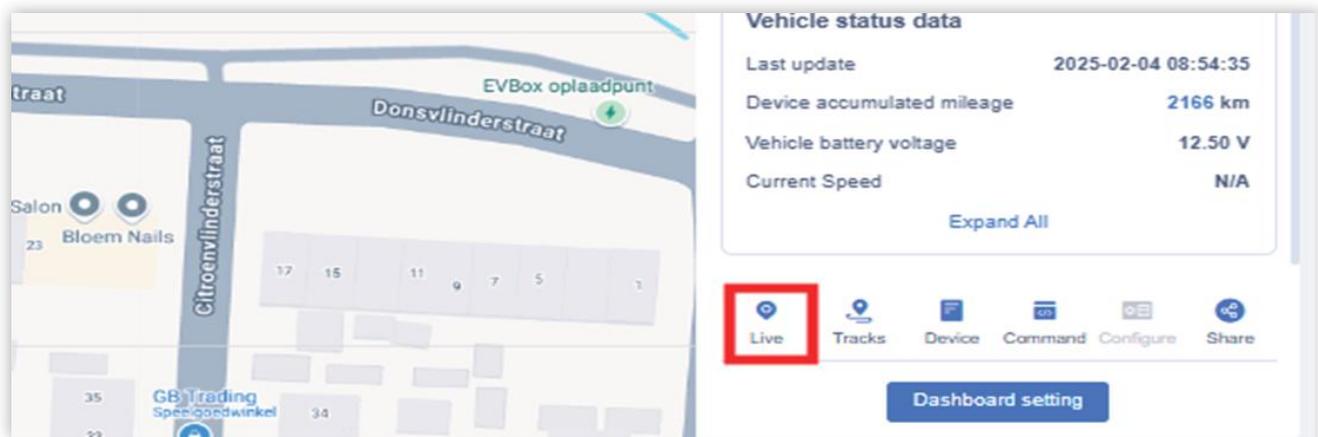
-  **In motion:** The device is in motion.
-  **Stopped:** The device is not moving, the speed is 0 or ACC is off, but a heartbeat message is still being sent to the server.
-  **Stationary:** The device is not moving, but ACC is on and there is still a heartbeat message is sent to the server.
-  **Offline:** No heartbeat message is sent to the server.
-  **Inactive:** The device is inactive and has never sent GPS data to the server.

This status and colours are visible in the Device List, Monitor View and the Dashboard. You can filter and group devices based on this status in the Monitor.



## 4.7 Live View

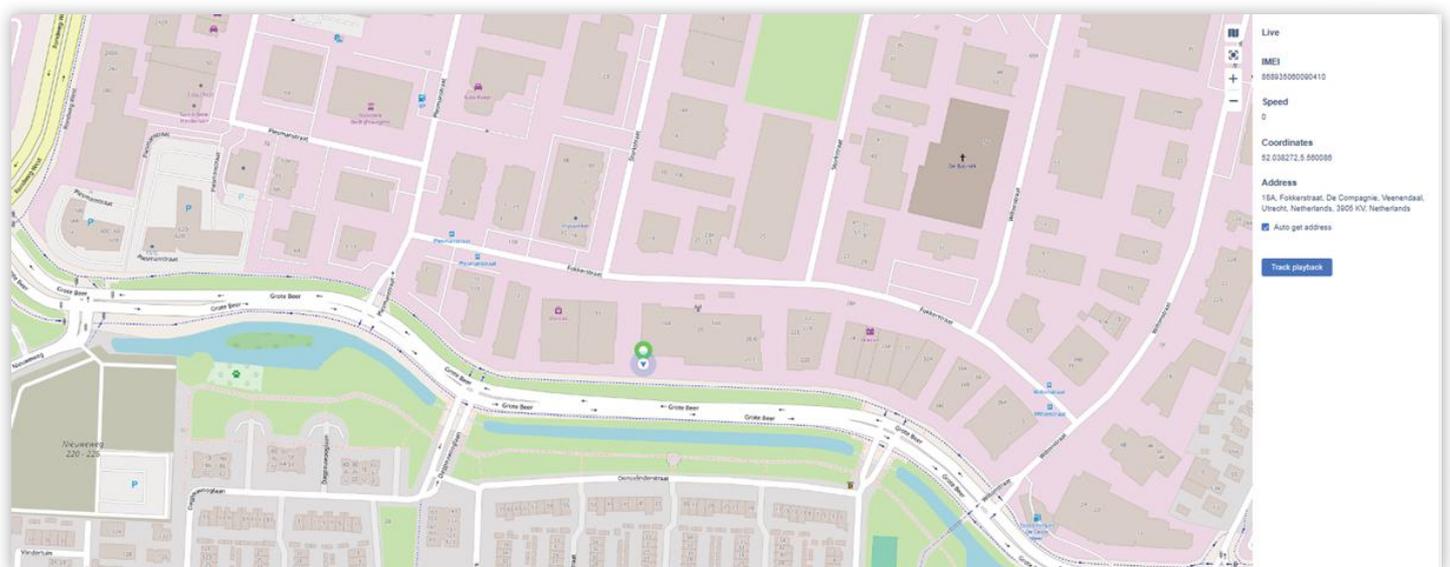
Click 'Live' to go to a new page that displays the real-time movement of the device.



On this page, you can view the location of the device on the map as well as important information such as its IMEI, speed, latitude and longitude, and address. Clicking on the displayed address will display detailed address information.

You can also have the address retrieved automatically. Once the page is loaded, the system will automatically resolve and display the address for you.

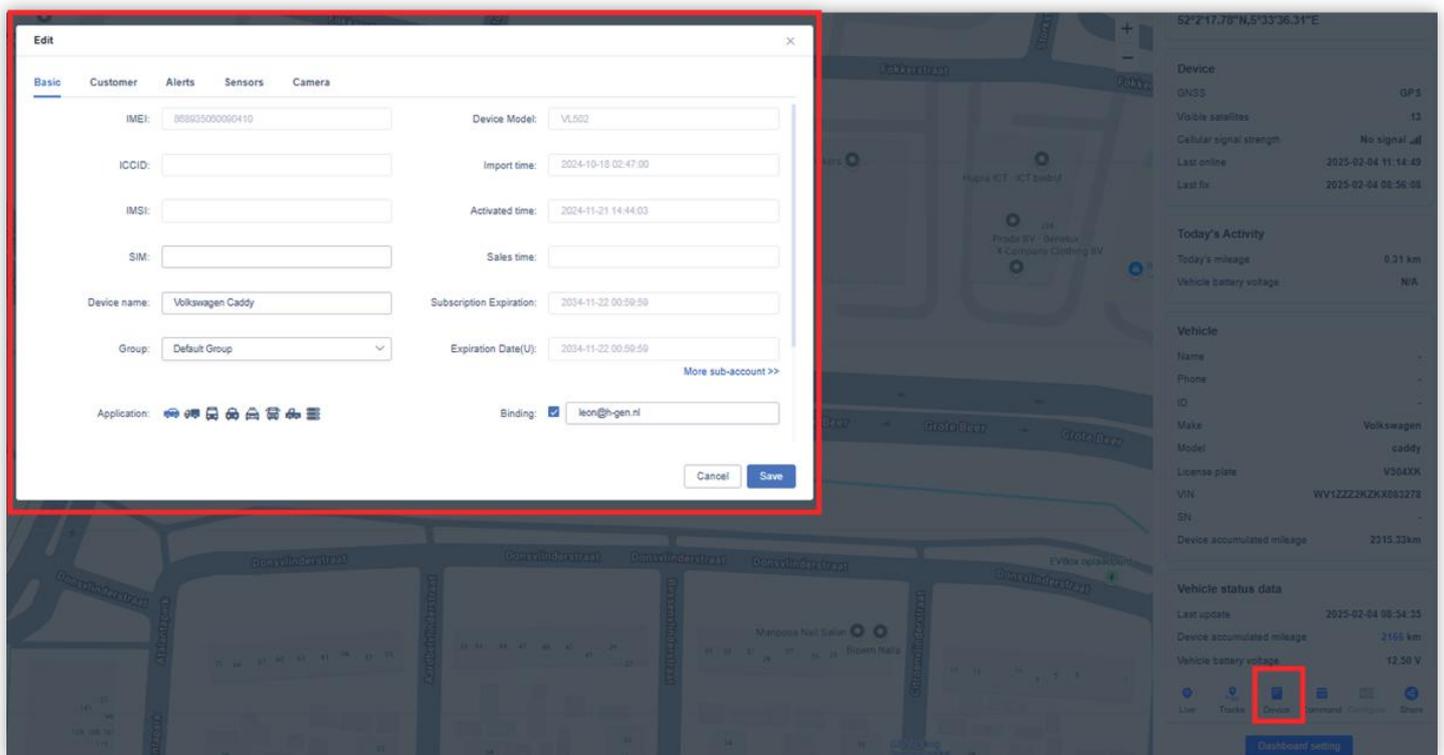
On the Live page, you can use the 'Play Track' button to directly view the device's route back and view the track information.



## 4.8 Device Details

In the Device Details tab, you can view and edit tracker information under Basic and Customer, such as the device name, keteken, vehicle number, photo and more. For reports, it is important to fill in all vehicle details so that the reports contain complete vehicle information. You can also customise the tracker's icon and set special alerts under Alerts.

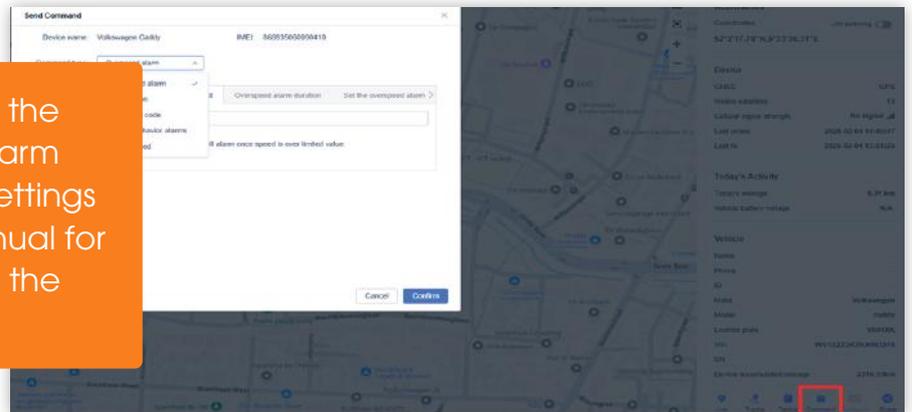
For Sensor, we recommend keeping the default settings. If you want to set up special sensors, please contact us. The Camera function is not supported.



## 4.9 Device commands

Click Device Command to send instructions to the device. Each instruction requires specific settings. After setting, click Confirm to send the instruction.

**Note:** To receive notifications in the app receive notifications, the alarm notifications slider in the alarm settings must be on. See later in the manual for instructions on how to set this on the platform.



### Supported options:

Available options may vary from tracker to tracker. Special functions can be set by a specialist. We only support GPRS functions (no SMS or call).

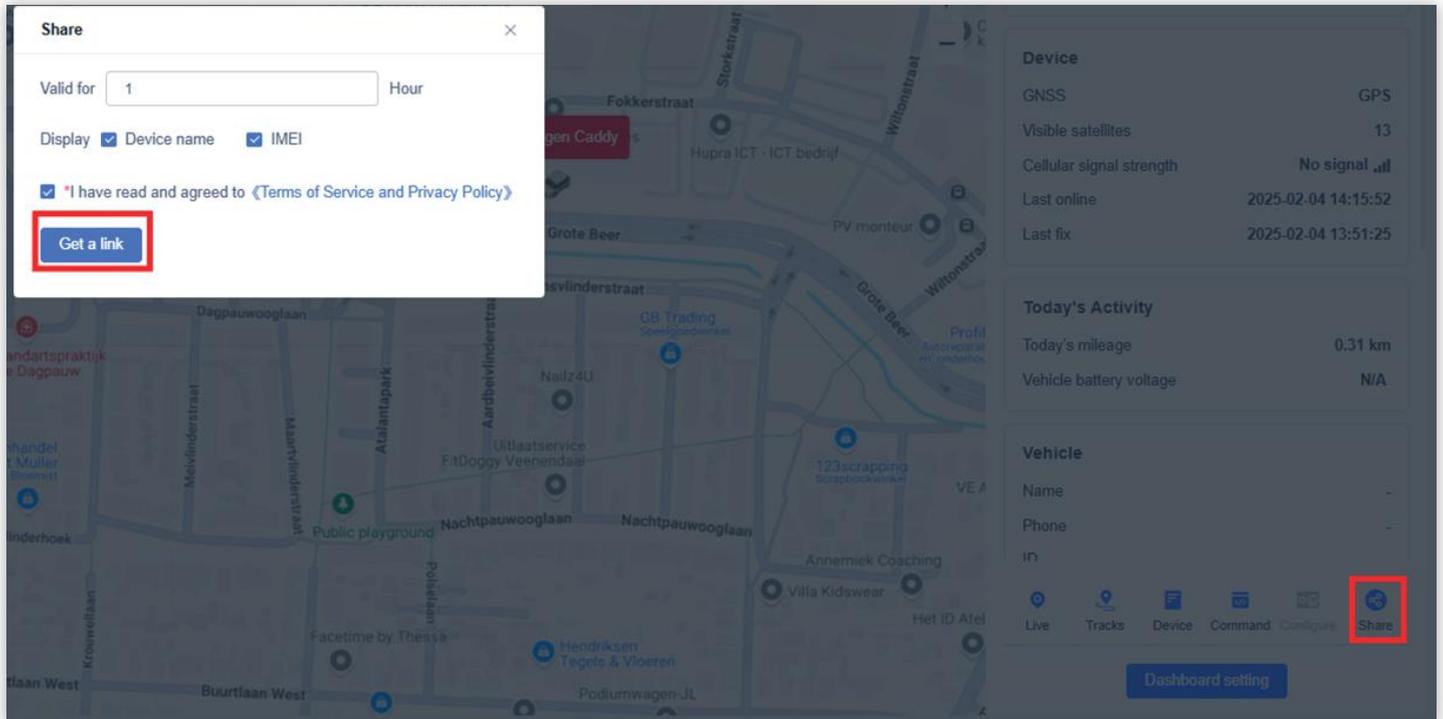
- Overspeed Alarm: Notification when exceeding a set speed.
- Driver Behavior Alarms:
  - Hard Acceleration / Sudden Brake Deceleration: Alarm when acceleration or deceleration above threshold.
  - Sharp Turn: Alarm at high speed and large bend angle.
  - Collision Alarm: Alarm at detected collision.
- Vibration Alarm / Sensitivity : Notification when vibrations occur within a certain time (sensitivity 1-5).
- Removal Alarm: Alarm when tracker is suspected of being removed.
- Cover Removal Alarm: Alarm on opening the tracker flap.
- Power Off/On Alarm: Alarm when the device is switched on or off.
- Low Battery Alarm: Low battery level alarm.
- Power Cut-off Alarm: Alarm on disconnection of power supply.
- Arm/Disarm: Enabling/disabling the vibration alarm.
- Cutoff Fuel/Power Connection: Switching on/off of fuel or power connection and more (with relays).

**Note:** The following features we do not support or recommend and modify.

SOS Alarm, GPS Positioning, ARM/Disarm, Initialization, Clear Fault Code, Wifi/LBS Positioning, Battery Charging Setting, Parameters Query, Tracker interval mode, Work mode

## 4.10 Location Sharing

When the user wants to share the current tracker with others, click the Share button to set the expiry date. You can then share the link with other people. They can view the device's real-time location information until the expiry date expires.

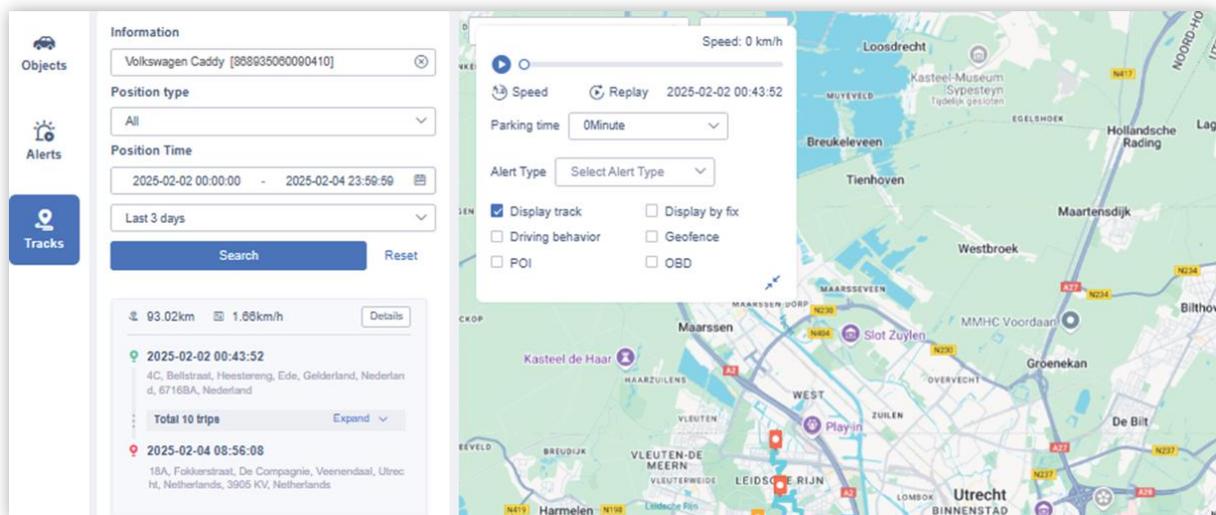


## Tracks

In the Tracks module, accessible via the Monitor on the left or at the bottom of the Dashboard, you can retrieve a device's historical track information. You can refine the search by applying filters such as device, location, location mode and location start and end time.

**Note:** that you can only query one device at a time. The time range for retrieval of track information is up to 6 months back from the current moment, but the maximum time range for a query is 31 days.

**Note:** If you want to print a neat and detailed track history, it is recommended to use the report function instead of the track information.



After entering the settings, click Search to perform the search, or click Reset to clear the filter settings.

- Blue indicates the GPS position of the track.
- Purple indicates the inertial navigation of the track.

After the search, the device's track information within the selected time frame is displayed at the bottom. If there are trips in the track, the number of trips is displayed on the track information map. Click Expand to view the details of each trip.

The information on the track information card contains the following data:

- Track distance
- Average speed
- Start time and location
- End time and location

Click on **'Details'** in the top right corner of the map to view the detailed position points and alarm data of the track or journey below the map.

If it is an OBD device, the OBD CAN diagnostic data reported in the track is displayed.

Click **Export** to export the location data list to your local device.

The screenshot shows a map of the Netherlands with a red track. A 'Details' button is highlighted in the top right corner of the map. Below the map, there are three tabs: 'Details', 'Alarm Details', and 'OBD data'. The 'Details' tab is active, showing a table with the following data:

No.	Positioning time	Ignition	Coordinates	Speed(kmh)	Direction	Position type	Real-time	No. of satellites	Address
1	2025-02-02 00:43:52	OFF	52°1'41.89"N, 5°37'0.74"E	0	Southwest(Direction239)	GPS	Real	9	4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland, 67168A, Nederland
2	2025-02-02 00:44:02	OFF	52°1'41.89"N, 5°37'0.74"E	0	Southwest(Direction239)	GPS	Real	9	4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland, 67168A, Nederland
3	2025-02-02 00:44:12	OFF	52°1'41.89"N, 5°37'0.74"E	0	Southwest(Direction239)	GPS	Real	9	4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland, 67168A, Nederland
4	2025-02-02 00:44:22	OFF	52°1'41.89"N, 5°37'0.74"E	0	Southwest(Direction239)	GPS	Real	9	4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland, 67168A, Nederland
5	2025-02-02 00:44:32	OFF	52°1'41.89"N, 5°37'0.74"E	0	Southwest(Direction239)	GPS	Real	9	4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland, 67168A, Nederland
6	2025-02-02 00:44:42	OFF	52°1'41.89"N, 5°37'0.74"E	0	Southwest(Direction239)	GPS	Real	9	4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland, 67168A, Nederland

Click **Expand** to open the track. This shows the distance, average speed, start time, location, end time and end location of each trip. Click on a specific trip to view that trip's track in the player that appears on the right.

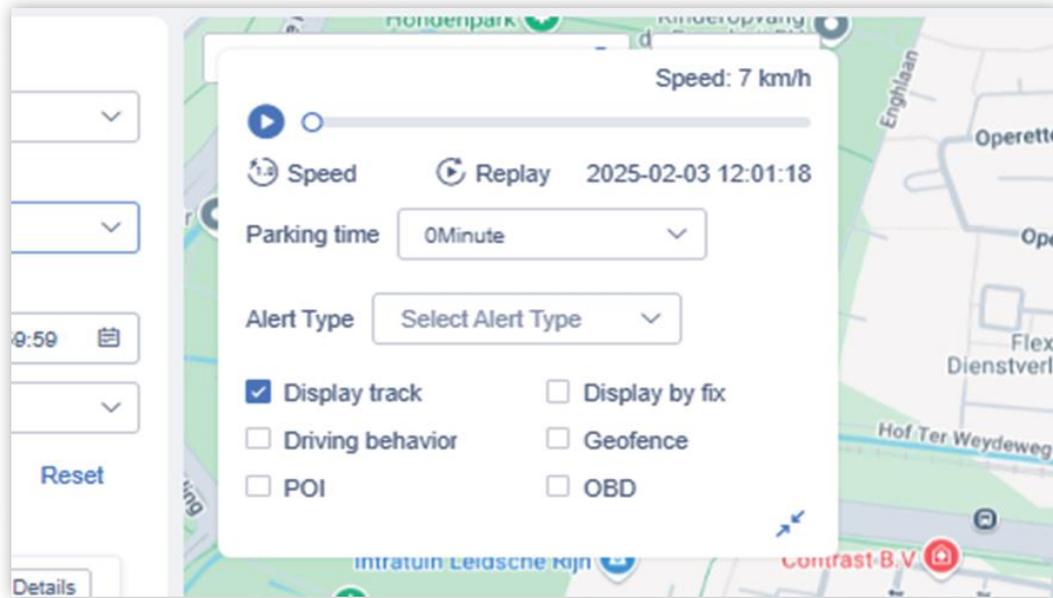
The screenshot shows the 'Information' panel with the following details:

- Vehicle: Volkswagen Caddy [888935080090410]
- Position type: All
- Position Time: 2025-02-02 00:00:00 - 2025-02-04 23:59:59
- Filter: Last 3 days
- Buttons: Search, Reset

Below the information panel, there is a summary of the track:

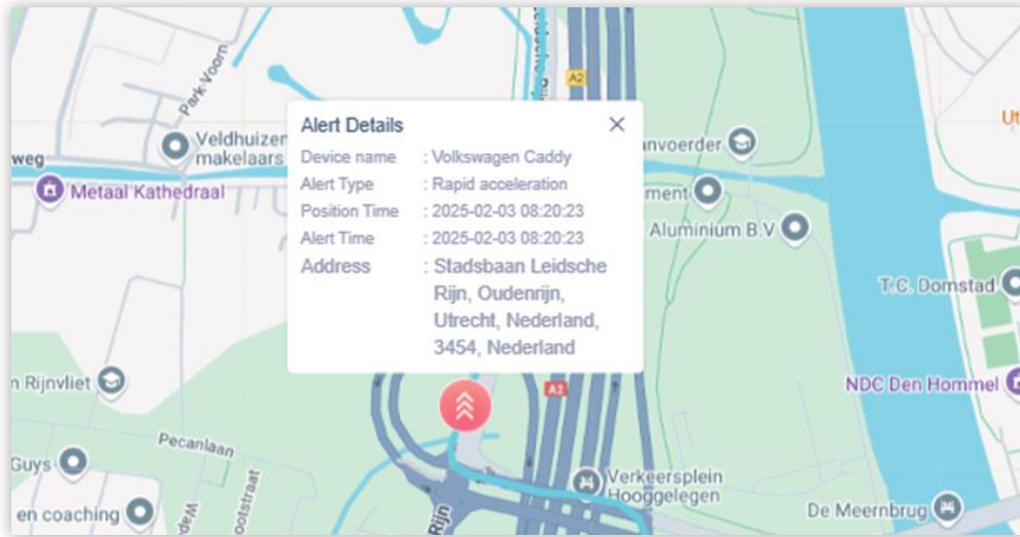
- Distance: 93.02km
- Average speed: 1.66km/h
- Details button
- Start time and location: 2025-02-02 00:43:52, 4C, Bellstraat, Heestereng, Ede, Gelderland, Nederland d, 67168A, Nederland
- Total 10 trips
- Expand button
- End time and location: 2025-02-04 08:56:08, 18A, Fokkerstraat, De Compagnie, Veenendaal, Utrecht, Netherlands, 3905 KV, Netherlands

During track playback, you can use the control panel to control how the details of the track are played back and what information is displayed during playback. The player page can be expanded or collapsed and contains the following functions:



- **Start / Pause playback:** Start or pause playback of the track.
- **Play at double speed:** Set the playback speed of the track. You can choose from 0.1x, 0.5x, 1x, 2x, 4x, 8x.
- **Repeat:** Play the track again.
- **Select dwell point:** Set how long a device is considered a dwell point and displayed on the map.
- **Show alert information:** Supports displaying alerts that occur while driving on the track. Users can choose which alert types they want to display.
- **Show track:** Only the device's location points are displayed on the map displayed, not the track itself.
- **Driving behaviour alert:** Show the number of driving behaviour alerts and the activation of different driving behaviour alerts on the right-hand side of the control panel.
- **Fence (Fence):** Show the track within the fence on the map.
- **POI (Point of Interest):** Show the track's POI points on the map.

Click on the alert icon on the track to open a small bubble window. This window shows the name of the alert, the time of the alert and the address of the alert.



If multiple alerts occur at similar locations, they are these are merged and displayed as one number. Click the merged number icon to split the alerts and display them separately, allowing you to view the details of each alert.

## Alarm settings

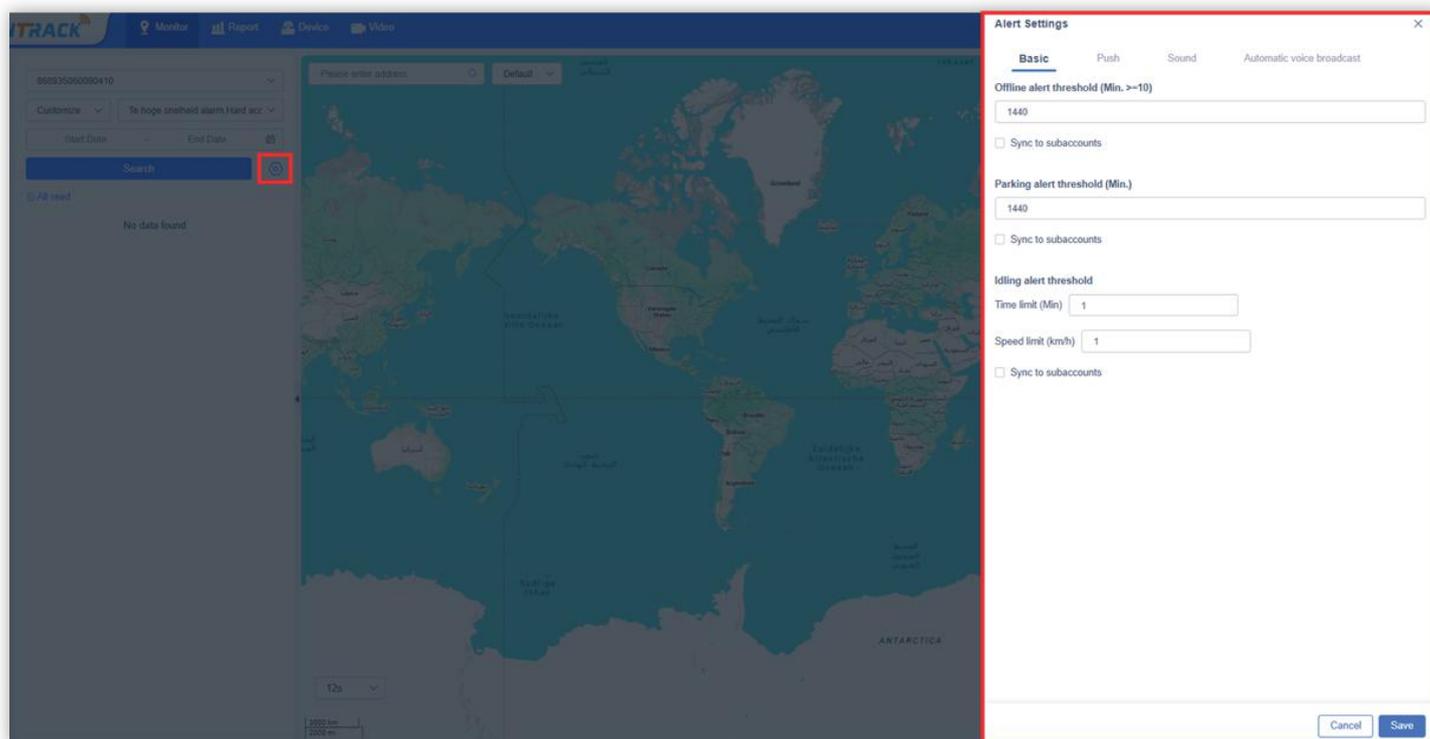
Go to Monitor and on the left-hand side you will find the 'Alerts' option. Click on it to configure settings for different alarm types. Here you can set the thresholds for triggering alarms, determine whether the alarm information should be pushed, select the push mode and adjust the sound of the alarm.

Click the Settings icon to open the alarm settings menu. After making all the desired adjustments, click Confirm to save the settings and make the changes.

**Basic settings:** Set the thresholds for triggering the following alarms:

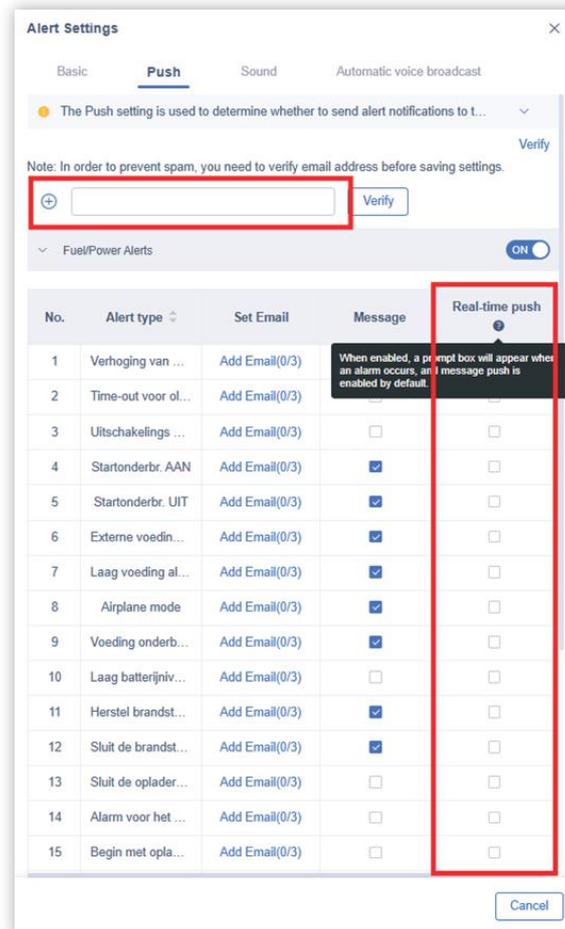
- **Offline alarm:** When the device is disconnected.
- **Parking alarm:** When the vehicle is parked.
- **Parking without turning off alarm:** When the vehicle is parked without the engine being switched off.

In addition, you can also synchronise these settings with sub-accounts, so that everyone has the same alarm thresholds and settings.

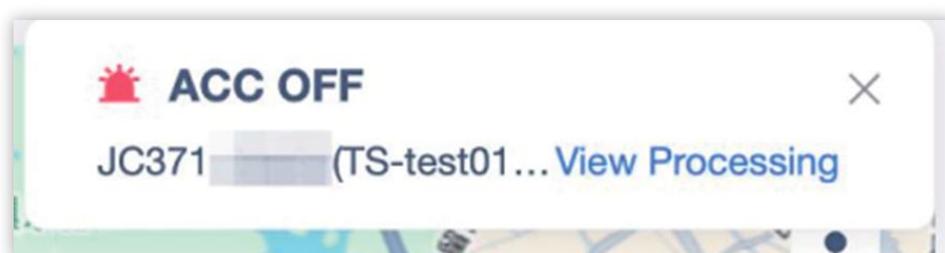


Set whether to push the alarm type and enter the e-mail address for the push notification. The push setting only determines whether the alarm information of this type is pushed. After push is enabled, the user receives the alarm in the Web notification notifications.

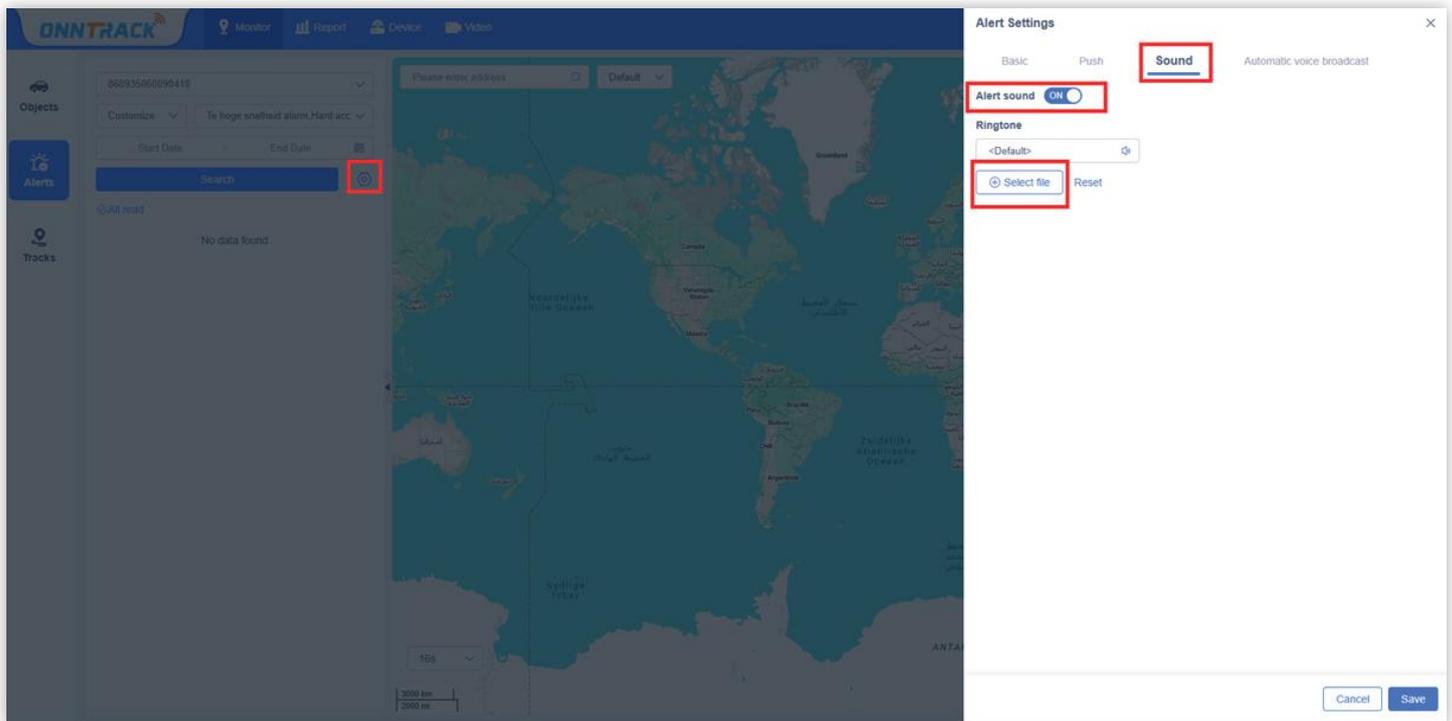
If push is not enabled, the information is not pushed, but the data remains available. Users can always access the data via the **Console alarms** or the **Report alarms** section.



**Real-time push:** Depending on the scenario, users can set real-time pop-up notifications. If the user checks the third column 'Real-time push', when this alarm is reported or triggered, a pop-up notification will appear in the top-right corner of the screen, next to the small call reminder. Users can click on the pop-up box to view the alarm details directly, allowing them to react and handle the alarm quickly.



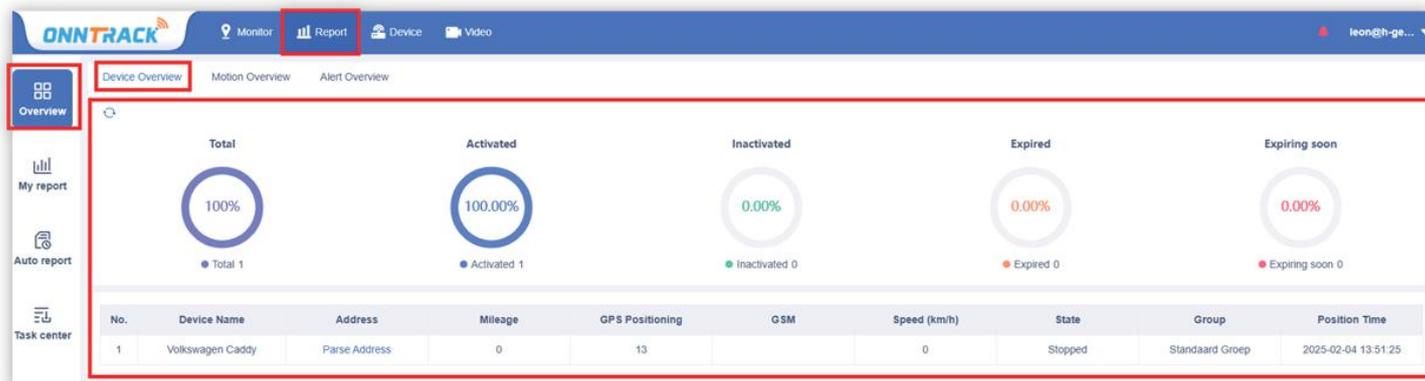
**Sound settings:** Set whether the sound is enabled when the alarm is activated. You can use the default alarm music, or upload your own alarm music. Don't forget to save the adjustments.



# Reports

## Device overview:

The Device Overview consists of three parts: Number and Status Overview, Sub-account Devices and Activated Device Graph. Details are explained below.



## Number and Status Overview

The first part of the device overview shows the number and status of the devices are displayed. You can view the following categories:

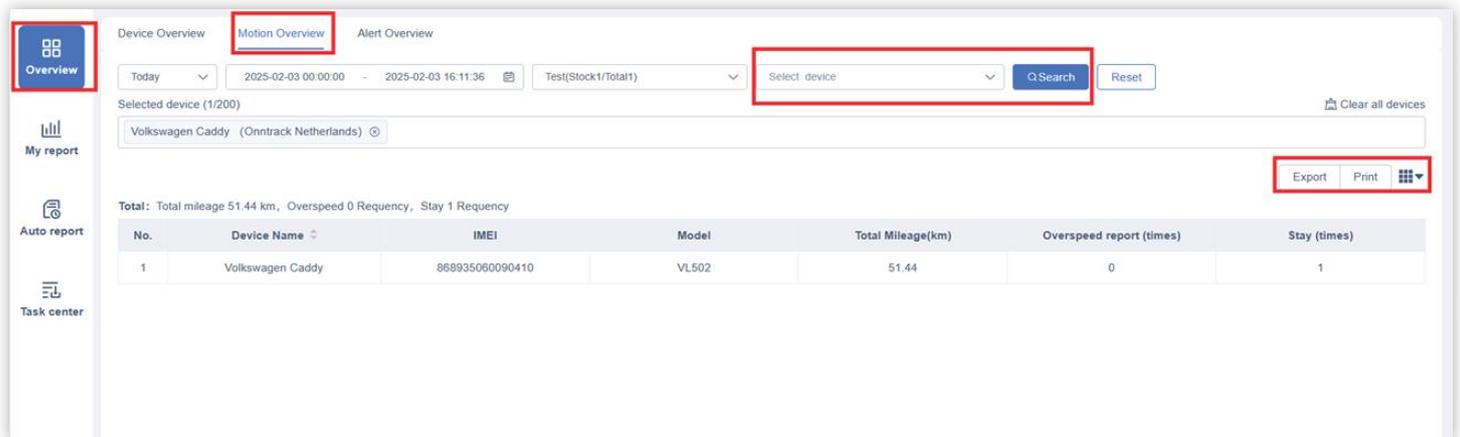
- **Total:** The total number of devices.
- **Activated:** The number of devices that are activated.
- **Inactive:** The number of devices that are inactive.
- **Expired:** The number of devices whose activation has expired.
- **Soon to expire:** The number of devices whose activation is about to expire.

You can choose whether or not to display the sub-account devices by enabling or disabling the relevant checkmarks.

A refresh button is available to update the device data in real time update.

## Motion overview

In the Motion Overview, you can select the device and, after setting filter options, view the device's motion data in a table. You can export or print the current motion data.



The screenshot shows the 'Motion Overview' section of a web application. At the top, there are three tabs: 'Device Overview', 'Motion Overview' (which is active and highlighted with a red box), and 'Alert Overview'. Below the tabs, there are several filter options: a date range selector (Today, 2025-02-03 00:00:00 - 2025-02-03 16:11:36), an account selector (Test{Stock1/Total1}), a device selector (Select device), a search button (Q Search), and a reset button. Below the filters, there is a section for 'Selected device (1/200)' showing 'Volkswagen Caddy (Onntrack Netherlands)'. To the right of this section are 'Export' and 'Print' buttons, both highlighted with red boxes. Below the device selection, there is a summary: 'Total: Total mileage 51.44 km, Overspeed 0 Requency, Stay 1 Requency'. A table displays the motion data for the selected device. The table has the following columns: No., Device Name, IMEI, Model, Total Mileage(km), Overspeed report (times), and Stay (times). The table contains one row of data.

No.	Device Name	IMEI	Model	Total Mileage(km)	Overspeed report (times)	Stay (times)
1	Volkswagen Caddy	868935060090410	VL502	51.44	0	1

### Filters:

- You can select the time period for which you want to retrieve data.
- Select the account you want to view.
- Select the device or a device group whose data you want to see.
- Click Search after the settings have been made to view the selected device data in the table.
- After clicking Reset, the current filter settings are cleared.

### Export & Print:

- **Export:** After clicking Export, a file is created in Task Centre, which can then be downloaded.
- **Print:** After clicking Print, a pop-up window opens where you can confirm which data in the motion view should be printed. Clicking Confirm will forward the file to the local printer for printing.

### Table view:

View the data of the selected devices in the table, including the following information:

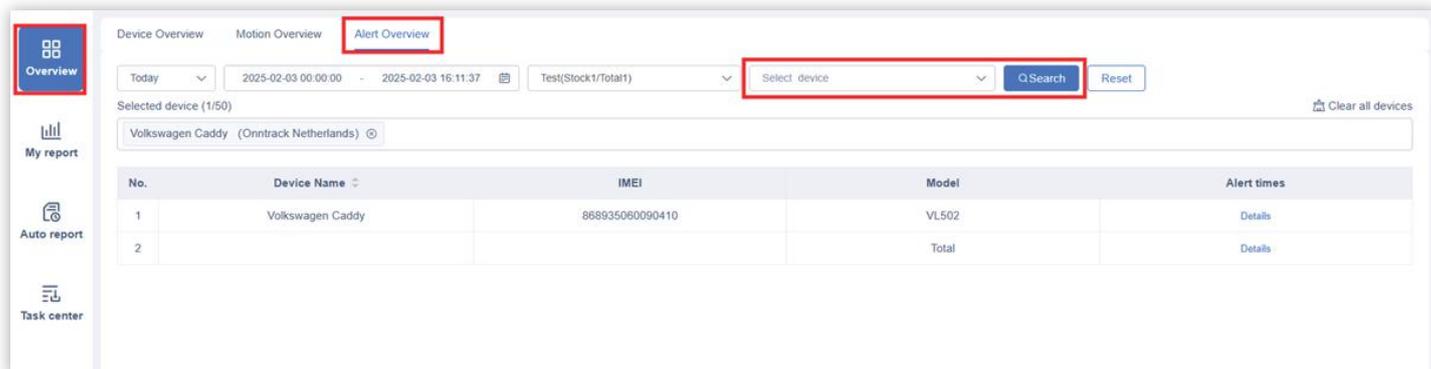
- **Total mileage**
- **Overspeed**
- **Dwell time** (How long the device stayed at a particular location)
- **Tracker information** (Such as model, Name, Driver name and more)

## Alert overview

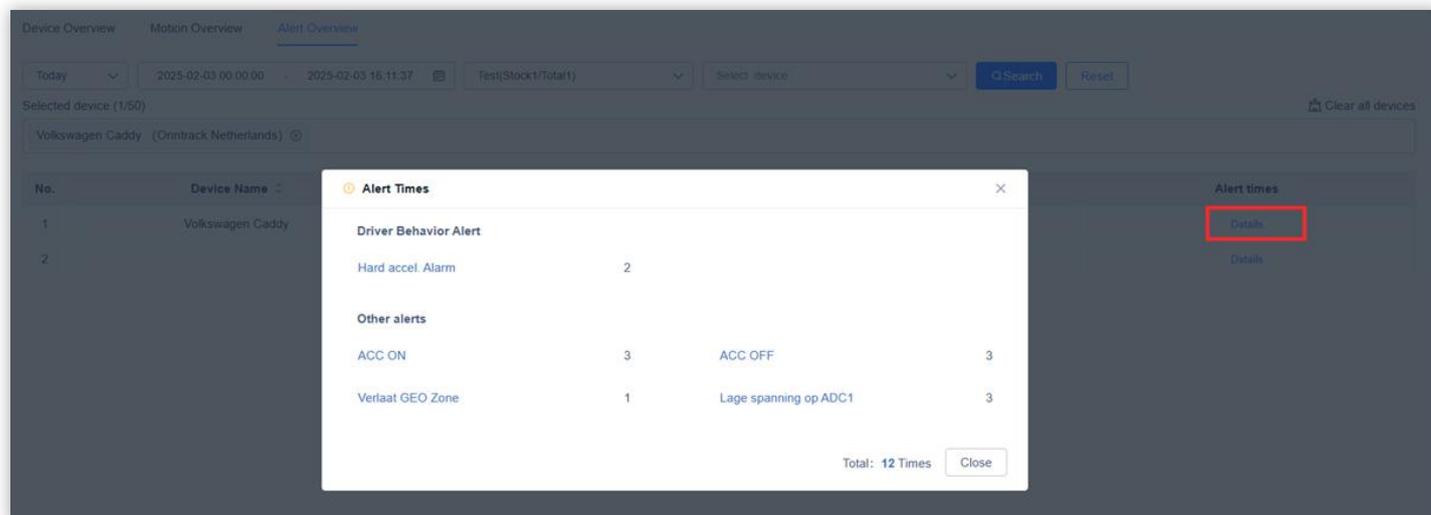
In the Alert Overview, you can filter devices and view the numbers and details of alerts for the selected devices.

### Filters:

- Select the time range for the alerts you want to query.
- Select the account you want to monitor.
- Select the device or a device group you want to monitor.
- After setting the filters, click Search to view the data of the selected device in the table.
- To clear the filters, click Reset to remove the current selection.



This section displays the device information and number of alerts for each selected device.



### Details:

Click Details to open a pop-up window displaying the detailed name of the alert and the number of times it has occurred displayed for:

- Driving behaviour alerts (e.g. hard acceleration, sudden braking)
- Other warnings (e.g. speeding, geofencing offences)

## My Report - New and Old Version

This module has both a new and an old version. Click the button in the bottom-left corner to switch between the two versions.

**In the old version:** reports are displayed by categories. You can select the desired report, enter the search criteria such as account, device and time period, and click Search to view the results..

**The new version:** offers more personalisation: users can choose and create reports themselves based on their own needs. Created reports are saved in a list for quick reopening. Users can customise reports by entering settings such as report name, account device and time period. After saving, search results are displayed automatically, and default settings are saved for reuse.

An example is a fleet manager setting up a tank report for weekly use. This report is saved so that it automatically retrieves last week's tank data each time it is accessed.

### Additional Functionalities:

- The report can be printed or exported.
- Users can select the display fields which also appear in the exported file.

**Note:** The explanation applies to the new version only. We do not cover all reports, but focus on the most commonly used ones such as the 'Trips' and 'ACC On' report. Other reports work in a similar way but may differ slightly. However, you can create them in the same way as the other reports.

The screenshot shows the 'My report' configuration interface. On the left sidebar, the 'My report' option is highlighted with a red box. The main configuration area is titled 'Report information' and contains the following fields and sections:

- Report Name:** A text input field with the placeholder 'Enter the report name'.
- Report Type:** A dropdown menu currently set to 'Daily activity / Track Details'.
- Basic Settings:**
  - Account:** A dropdown menu set to 'Test(Stock1/Total1)'.
  - Device:** A dropdown menu set to 'Select device'.
  - Time range:** A date range selector with a 'Today' dropdown and a date range of '2025-02-03 00:00:00 - 2025-02-03 16:03:02'.
- Special settings:**
  - Position type:** A dropdown menu set to 'All'.

At the top right of the main area, there are 'Cancel' and 'Save' buttons. A red box highlights the 'Report information' section.

## Trips

This report is used to retrieve equipment trips within a given time frame. Not all position point data are considered trips considered journeys. The platform rules for determining whether data are considered trips are as follows:

### Trip dates assessment rules:

Three consecutive positions with a duration of more than 20 seconds and a distance of more than 10 metres.

- **Starting conditions for the ride:**

- Three consecutive GPS points with a time difference of less than 3 minutes, a speed of minimum 6 km/h and maximum 180 km/h.

- **End of ride conditions:**

- GPS point ACC switches from ON to OFF and speed is less than 1 km/h.
- No GPS point report for more than 3 minutes (timeout end).

The trip data must have a certain calculation time, so trips from the current day may still be in calculation. You can retrieve accurate data from yesterday and earlier. Click batch add IMEI to add appraat in a batch for a report with multiple trackers.

**Report information**

- \* Report Name  
Enter the report name
- \* Report Type  
Daily activity / Trips
- Basic Settings**
  - Account  
Test(Stock1/Total1)
  - Device  
Select device **Batch add IMEI**
  - \* Time range  
This week  -
- Special settings**
  - Statistical methods  
 Details  Day
  - Trips with zero mileage  
 Do not filter  Filter

## Filters:

- **General filters:** Filter by start time, end time and device model of the trip. Select a device or device group under the account, click on Search and view the details in the table below.
- **Reset:** Click Reset to clear the current filter settings.
- **Statistical methods:** Choose whether to count trips by 'Details' or by 'Day'.
- **Zero kilometre trips:** Choose whether you want to apply No filter or Filter by mileage want to apply.
- **Sub-account devices:** Select all devices of the selected account and all sub-accounts.
- **In the optional field (indicated by the block on the right)** you can add additional fields to you report, such as 'Plate number' 'Drivername' and 'Device name'

## Export and Print:

- **Export:** After clicking Export, a file is generated in the Task Centre, where you can download the file.
- **Printing:** After clicking Print, the form for the Rides is displayed in a pop-up window. Click Confirm to send to the local printer.

The screenshot displays the 'Trips' section of the Ontrack PRO platform. A red box highlights the 'Add' button and a 'test2' report card. Another red box highlights the filter settings: 'Statistical methods' set to 'Details', 'Trips with zero mileage' set to 'Do not filter', and 'Filter' selected. A third red box highlights the 'Export' and 'Print' buttons. A fourth red box highlights the 'Optional field' selection area, which includes options like 'No.', 'Device Name', 'IMEI', 'Model', 'Driver name', 'Number plate', 'SIM', 'Phone', 'Duration', 'Total Mileage(km)', 'Total Fuel Consumption (L)', 'Fuel/100KM(L)', 'Average Speed (km/h)', and 'Max. speed(km/h)'. The main table shows a summary of trips for a Volkswagen Caddy, with a total mileage of 92.73 km and a total fuel consumption of 0.00 L. Below this, a detailed table lists individual trips with columns for start/end time, location, duration, mileage, fuel consumption, average speed, and max speed.

No.	Device Name	IMEI	Model	Duration	Total Mileage(km)	Total Fuel Consumption (L)
1	Volkswagen Caddy	868935060090410	VL502_E	02:03:26	92.73	0.00
<b>Total</b>						
Trips		Total Mileage(km)		Duration	Average Speed (km/h)	Max. speed(km/h)
11		92.73		02:03:26	45.08	142

Start time	Start location	End time	End location	Duration	Total Mileage(km)	Total Fuel Consumption (L)	Fuel/100KM(L)	Average Speed (km/h)	Max. speed(km/h)
08:27:15	18A, Fokker...	08:28:10	14, Fokkerst...	00:00:55	0.08	0	0.0	5.23	12
08:51:38	18A, Fokker...	08:52:41	18A, Fokker...	00:01:03	0.02	0	0.0	1.14	8
14:49:18	21, Fokkerst...	14:49:49	35, Storkstr...	00:00:31	0.19	0	0.0	22.09	14
15:05:14	18A, Fokker...	15:06:38	18A, Fokker...	00:01:24	0.04	0	0.0	1.72	14

## More Actions:

- Click **Parse Address** to choose how to display the address via the drop-down list.

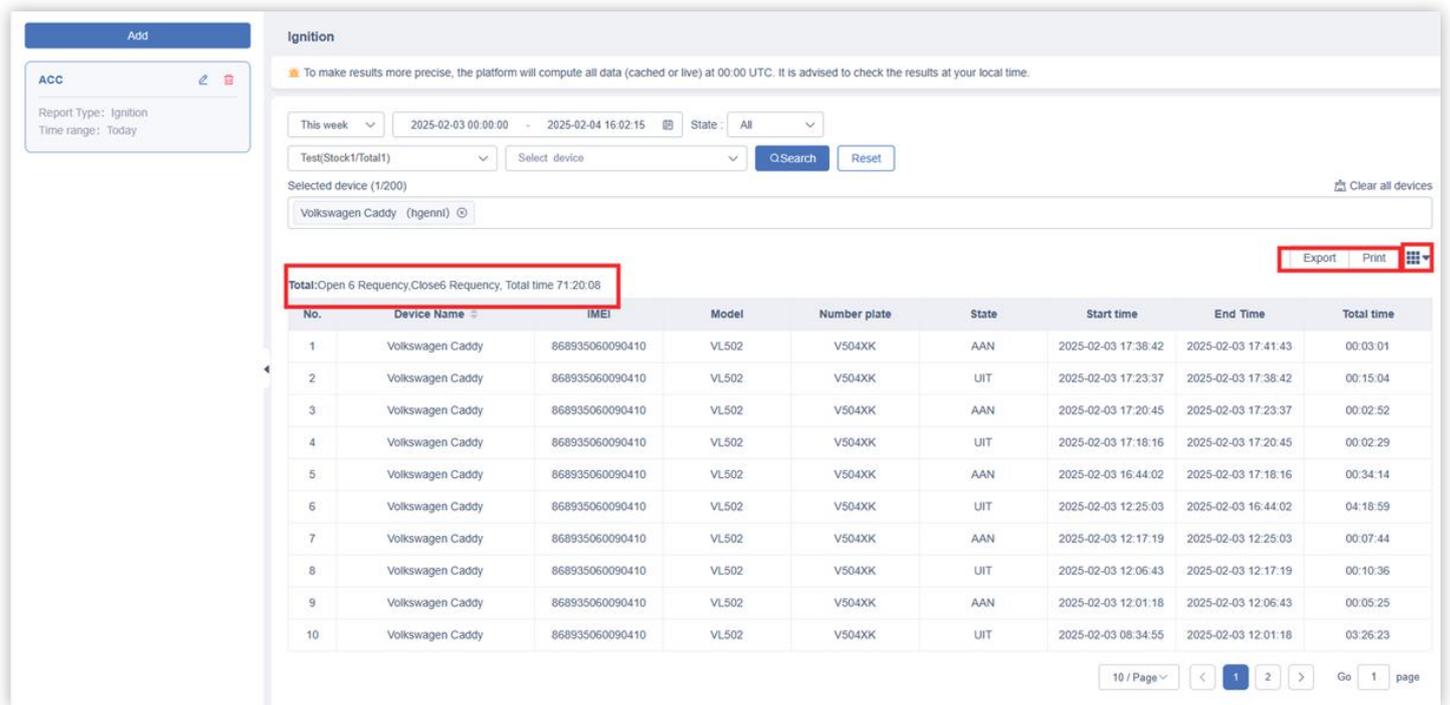
**Data Fields:** The report consists of two parts: **Summary** and **Details**.

- **Summary:** Provides a general overview of the trips. Here you can see the total number of rides, total duration, average speed, maximum speed and other data.
- **Detailed ride data:** Each device's trip data is displayed per day grouped together. Each ride includes start time, start location, end time, end location, duration, total mileage, total fuel consumption, average speed and maximum speed.

## Ignition (ACC)

This displays the ACC (motor) status of the selected tracking device, with the status On/Off. This function is only available for wired/mounted devices. So you can see exactly how long the contact has been on.

- **Filter options:** You can filter by time range, status (On/Off) and account. Select a device or device group under the account, click Search and view the details in the table below.
- **Reset:** Click Reset to clear the current filter settings.



The screenshot shows the Ignition (ACC) interface. On the left, there is a sidebar with 'Add' and 'ACC' buttons. The main area displays a table of ignition events for a selected device, 'Volkswagen Caddy (hgenni)'. The table has columns for No., Device Name, IMEI, Model, Number plate, State, Start time, End Time, and Total time. A summary row at the top of the table indicates 'Total: Open 6 Frequency, Close 6 Frequency, Total time 71:20:08'. The table contains 10 rows of data, all for Volkswagen Caddy devices with IMEI 868935060090410 and model VL502. The states alternate between AAN and UIT. The start and end times are in UTC. At the bottom right, there are 'Export' and 'Print' buttons, and a pagination control showing '10 / Page' and '1 2'.

No.	Device Name	IMEI	Model	Number plate	State	Start time	End Time	Total time
Total: Open 6 Frequency, Close 6 Frequency, Total time 71:20:08								
1	Volkswagen Caddy	868935060090410	VL502	V504XX	AAN	2025-02-03 17:38:42	2025-02-03 17:41:43	00:03:01
2	Volkswagen Caddy	868935060090410	VL502	V504XX	UIT	2025-02-03 17:23:37	2025-02-03 17:38:42	00:15:04
3	Volkswagen Caddy	868935060090410	VL502	V504XX	AAN	2025-02-03 17:20:45	2025-02-03 17:23:37	00:02:52
4	Volkswagen Caddy	868935060090410	VL502	V504XX	UIT	2025-02-03 17:18:16	2025-02-03 17:20:45	00:02:29
5	Volkswagen Caddy	868935060090410	VL502	V504XX	AAN	2025-02-03 16:44:02	2025-02-03 17:18:16	00:34:14
6	Volkswagen Caddy	868935060090410	VL502	V504XX	UIT	2025-02-03 12:25:03	2025-02-03 16:44:02	04:18:59
7	Volkswagen Caddy	868935060090410	VL502	V504XX	AAN	2025-02-03 12:17:19	2025-02-03 12:25:03	00:07:44
8	Volkswagen Caddy	868935060090410	VL502	V504XX	UIT	2025-02-03 12:06:43	2025-02-03 12:17:19	00:10:36
9	Volkswagen Caddy	868935060090410	VL502	V504XX	AAN	2025-02-03 12:01:18	2025-02-03 12:06:43	00:05:25
10	Volkswagen Caddy	868935060090410	VL502	V504XX	UIT	2025-02-03 08:34:55	2025-02-03 12:01:18	03:26:23

## Export & Print:

- **Export:** Click Export to generate the file in Task Centre, where the file can be downloaded.
- **Print:** Click Print, decide which Ignition form you want to print in the pop-up window. Confirm by clicking Confirm and send the file to the locally connected printer

**Data fields:** You can view device data (Device name, IMEI, Model) and ACC status records (Status, Start time, End time, Total time). The data displayed includes total time and other relevant information.

## Automatic report

If you want to view a report regularly, you can configure settings such as report type, send object, send time and more in the automatic report, or manage the already configured automatically sent reports.

## Filters:

- Filter option: Search by report name, or select report type, frequency. Click Search to search the devices or Reset to clear the current search and filter settings.

## Add:

- Click Add to set up a new report. Give the report a custom name, choose the report type, select the account, device or a device group, set the sending period and time (monthly, weekly, daily), choose the sending parameter (based on the power consumption value) and enter the e-mail address (up to 3 additional e-mail addresses).

The screenshot shows the 'Add' configuration page for an automatic report. The interface includes a sidebar with navigation options: Overview, My report, Auto report (highlighted), and Task center. The main content area is titled 'Auto report info' and contains the following fields and options:

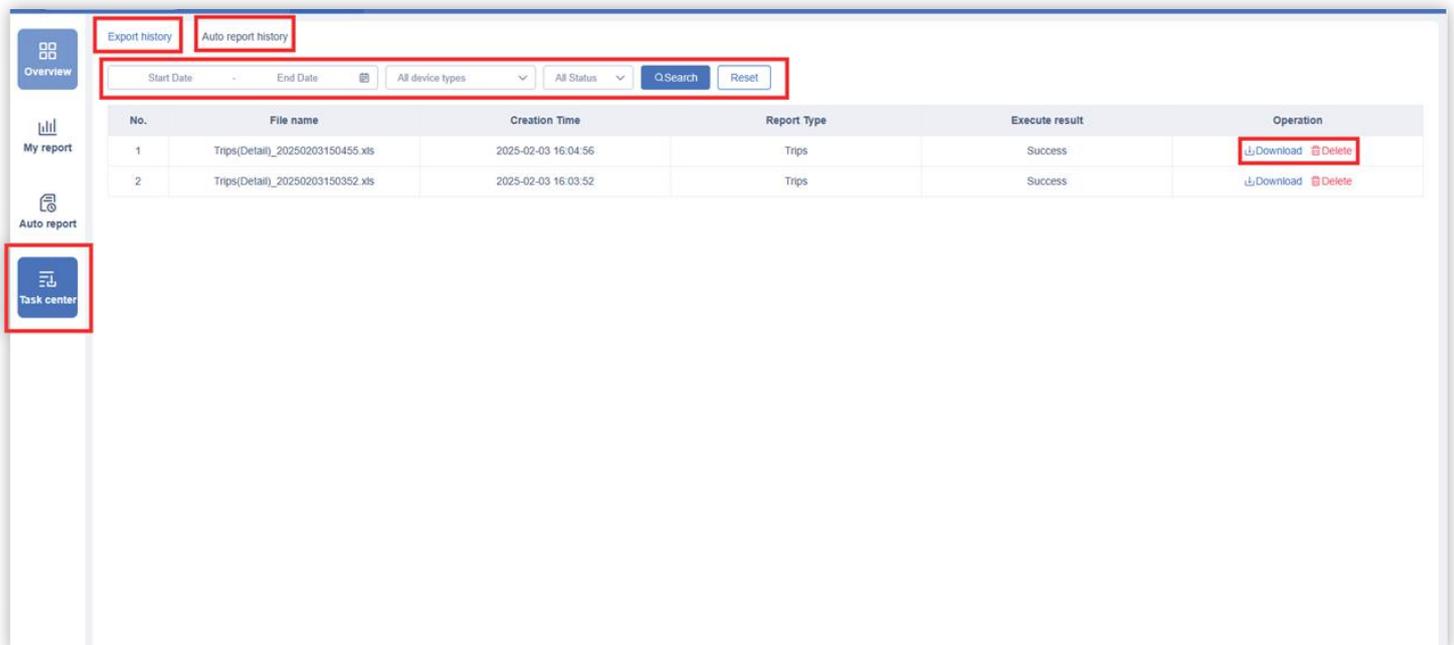
- Report Name:** Text input field containing 'Auto report daily'.
- Report Type:** Dropdown menu set to 'Daily activity / Trips'.
- Account:** Dropdown menu set to 'Test(Stock1/Total1)'.
- Device:** Dropdown menu set to 'Select device', with a 'Batch add IMEI' link.
- Selected device (1/200):** Text input field containing 'Volkswagen Caddy (Onntrack Netherlands)' and a 'Clear all devices' link.
- Frequency:** Radio buttons for 'Monthly', 'Weekly' (selected), and 'Every day'.
- Report Query Conditions:** Two dropdown menus set to 'Monday' and 'Sunday'.
- Statistical methods:** Radio buttons for 'Details' (selected) and another option.
- Parse Address:** Dropdown menu set to 'Parse Address'.
- Email Address:** Text input field containing 'test@gmail.com' and a '+' icon for adding more addresses.

At the top right of the form, there are 'Cancel' and 'Save' buttons. A message at the top of the form states: 'The platform will analyze the data based on preset intervals and the process may take a while. The report will be sent to you once it is completed.'

**Data fields:** You can view the following information: Automatic Report Name, Statistical Report, Frequency, Creation Date, Email and Actions. At Actions, you can edit or delete the automatic report.

## Task centre

When the current report or track is exported, the exported task is saved in the Export History. Once the export is completed, you can click Download to download the file or click Delete to delete the file.



The screenshot displays the 'Task center' interface. On the left sidebar, there are navigation options: 'Overview', 'My report', 'Auto report', and 'Task center' (highlighted with a red box). The main area shows a table with columns: 'No.', 'File name', 'Creation Time', 'Report Type', 'Execute result', and 'Operation'. Above the table, there are filter options for 'Start Date', 'End Date', 'All device types', and 'All Status', along with 'Search' and 'Reset' buttons. The table contains two rows of data, each with 'Download' and 'Delete' actions in the 'Operation' column (highlighted with red boxes).

No.	File name	Creation Time	Report Type	Execute result	Operation
1	Trips(Detail)_20250203150455.xls	2025-02-03 16:04:56	Trips	Success	<a href="#">Download</a> <a href="#">Delete</a>
2	Trips(Detail)_20250203150352.xls	2025-02-03 16:03:52	Trips	Success	<a href="#">Download</a> <a href="#">Delete</a>

- **Filter options:**

Choose the time range, task type and status. Select the desired option and click Search to retrieve the results, or click **Reset** to clear the current filter settings.

- **Form:**

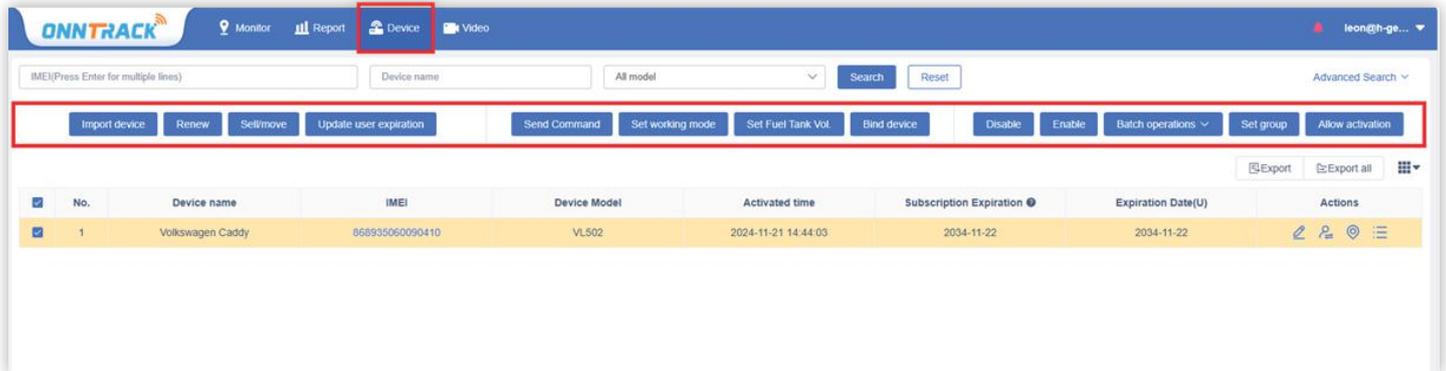
You can view the following data: File name, Creation time, Report type, Execution result, **Actions**. Under Actions, you can download the file to your local device or delete the file.

## Auto report history

In this section, you can filter the time range, task name, task type, execution result and send cycle. Then click Search, and the tasks in the selected time range are classified by type. Under each category, the following data are displayed: Report Type, Execution Frequency, Execution time, Email and Execution result.

## Device management:

This feature is intended for companies that want to move trackers to a subaccount, for example. It allows you to edit trackers, enable and disable them, and manage other settings. Please note that some settings, such as 'Renew', 'Update User Expiration', 'Set Working Mode', 'Set Fuel Tank Full', 'Bind Device' and 'Allow Activation', we do not recommend changing as we do not support this and it may lead to unexpected results. This function makes the manage devices easier and clearer.



## Transferring devices between accounts

The Sell/Move Device function allows devices to be easily transferred from one account to another, usually between a distributor and a customer. After the distributor has created an account for the customer created, he can move the device to that account.

After the transfer, the distributor can set an effective date, which determines how long the customer can use the device. This date cannot be later than the distributor's effective time. Once a device expires, the customer can request an extension.

For fast processing, multiple devices can be transferred simultaneously transferred by entering multiple IMEI numbers. In the pop-up window the user can move all selected devices with a single click on the Sell/Move button.

## More Actions

On the device management page, you can perform the following operations on the device:

- **Sale/Transfer:** Transfer the device from the current account to a subaccount. The dealer can checkout with the customer offline and transfer the device to the customer's account.
- **Send Instructions:** Send instructions to the device remotely.
- **Link the Device:** Link the device to an App account.
- **Disable:** Turn off the remote device.
- **Startup:** Turn on the remote device.
- **Batch Edit:** Edit the data of multiple devices at once.
- **Batch Upload:** Upload multiple images related to the device related Each image should be named with the IMEI number and the serial number. You can upload up to 9 images per device. Images with the same name replace the previous image.
- **Batch Settings:** for Common Addresses: Change common addresses for devices in bulk. You must provide the device name, IMEI number and three address-related fields: address name, latitude and longitude. If the radius and color are left blank or entered incorrectly, the default values are applied.
- **Set Grouping:** Set a device group.
- **Console:** Click to go to the device's console page.
- **Track View:** Click to view the device's historical route.
- **View Fence:** Click to view the electronic fence information of the device. The user can remove the link by clicking the delete link.
- **Device Alarm:** Click to view the relevant alarm information of the device view.
- **Allow Activation:** Allow activation of the device.

## Exporting Devices

You can export the device list as an Excel file to a local location.

This can be done both for selected devices in batches and for all devices from the search results. There is a maximum of 5,000 rows per export.

To export devices, select the desired devices (with the system highlighting the selection) and click the Export button to download the file.